

Ref: IIITB/IQAC/2021-2022/16

Date: 03 Jan 2022

To,

The Members of IQAC,  
IIIT Bangalore

Dear Sir/ Madam,

**NOTICE AND AGENDA FOR 16<sup>th</sup> IQAC MEETING**

1. Greetings to You.
2. The 16<sup>th</sup> Internal Quality Assurance Cell meeting of our Institute is being conducted on 13<sup>th</sup> Jan 2022, at 2.00 p.m. virtually / at the Board Room.
3. The Agenda for the meeting is appended below.
  - To confirm the Minutes of the 15<sup>th</sup> IQAC Meeting.
  - Discuss the NAAC grading for the second cycle of grading.
  - Recalling students back to campus for physical/face to face on-campus classes.
  - Admission announcements for Academic year 2022-23.
4. You are requested to make it convenient to attend.



Yours Sincerely,



Coordinator, IQAC & Dean (Academics)

### Internal Quality Assurance Cell Meeting

#### Minutes of 16<sup>th</sup> IQAC

The 16<sup>th</sup> IQAC meeting was conducted on 13<sup>th</sup> Jan 2022 virtually at 2.00 PM, the following members were present in the meeting.

Sl. No.	Name	Designation	Role
1.	Prof. Debabrata Das	Director	IQAC Chairperson
2.	Prof. Chandrashekar Ramanathan	Dean (Academics)	IQAC Coordinator
3.	Prof. Jyotsna Bapat	Dean (Faculty)	Faculty Member, IQAC
4.	Prof. Srinath Srinivasa	Dean (R & D)	Faculty Member, IQAC
5.	Prof. Meenakshi D'Souza	Coordinator (MS by Research & Ph.D)	Faculty Member, IQAC
6.	Prof. V. N. Muralidhara	Coordinator (MTech)	Faculty Member, IQAC
7.	Prof. Madhav Rao	Coordinator (iMTech)	Faculty Member, IQAC
8.	Prof. Bidisha Chaudhuri	Coordinator (M.Sc. Digital Society)	Faculty Member, IQAC
9.	Prof. Dinesh Babu Jayagopi	Coordinator (Placements & Internships)	Faculty Member, IQAC
10.	Prof. Amit Prakash	Coordinator (Student Affairs)	Faculty Member, IQAC
11.	Cmde. S. R. Sridhar (Retd.)	Registrar	Senior Staff Member, IQAC
12.	Jagadish P Patil	CAO	Senior Staff Member, IQAC
13.	S Piramanayagam	CFO	Senior Staff Member, IQAC
14.	Mr. Vivek Yadav	Alumnus	Invited Member



1. Director and IQAC Chairperson welcomed the committee members and congratulated all the members of NAAC Task force and IQAC team for the contribution for NAAC accreditation process to achieve the A+ Grade in the NAAC 2<sup>nd</sup> Cycle.
2. As no feedback / comments was received on the circulated Minutes of 15<sup>th</sup> IQAC, the Minutes of 15<sup>th</sup> IQAC meeting held on June 16, 2021 was confirmed, the action taken points are appended below:-

Sl.No	Points Discussed	Action
(a)	Quality of Labs constructed in Ramanujan Block	CAO briefed the committee that Ramanujan building has been completed and all new labs are functioning well. Prof Madhav Rao expressed satisfaction and appreciated CAO's efforts
(b)	Implementation of Tide 2.0 Scheme	Action is in progress. As part of the scheme a series of workshops were conducted. Dean (R&D) gave a brief about the workshops.
(c)	Formation of Research council.	Stress on Multi-disciplinary research was given and special interest groups which focus more towards multi-disciplinary collaboration were formed. Two internal review meetings for special interest groups were held between September and October 2021. Research Advisory council meeting was held on November 26, 2021 which revived all the internal and external projects.

3. The proceedings of the 16<sup>th</sup> IQAC Meetings are as follows:-

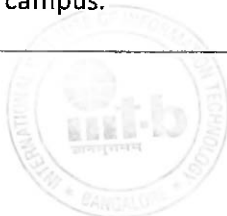
Sl.No	Points Discussed	Action
a.	Minutes of 15 <sup>th</sup> IQAC	As no feedback was received, the minutes of the 15 <sup>th</sup> IQAC meeting was confirmed.
b.	Discuss the NAAC grading for the second cycle of grading	<p>(i) Coordinator, IQAC briefed the members about the performance of IIITB in each of seven quality criteria.</p> <p>(ii) He highlighted the inadequacy of qualitative requirements in Criteria 3 (Research, Innovations and Extensions) and also Criteria 5 (Student Support and Progression)</p> <p>(iii) He particularly pointed out that there has to be a qualitative improvement in promotion of Research and facilities (Sub criteria 3.1), resource mobilization for research (sub criteria 3.2), consultancy (sub criteria 3.5) and collaboration (sub criteria 3.7).</p> <p>(iv) A qualitative improvement also needs to be made for student participation and activities (Sub criteria 5.3)</p>



		and Alumni engagement (Sub criteria 5.4).  (v) The Chairman urged all members concerned to focus on the above areas in order to bring about a qualitative improvement in all aspects.
c.	Recalling students back to campus for physical/face to face on-campus classes.	Coordinator IQAC stressed the need to migrate to in-campus classroom instructions. He further stated that the classroom support team has commenced work to ensure all systems in classrooms are working to make sure that the students and faculty get a qualitatively marked improvement in classroom experience especially after long online classroom instructions.
d.	Admission announcements for Academic year 2022-23	(i) All program coordinators briefed about the major steps being taken for the admission cycle for the Academic year 2022-23. (ii) Chairman, IQAC urged the program coordinators to strike a good balance between quality of intake and filling up of seats (numbers). At the same time, he said that the quality and merit should not be compromised.

#### **ACTIONABLE POINTS**

Sl. No.	Quality Feedback	Action To be Taken
a.	Discuss the NAAC grading for the second cycle of grading	(i) Dean R&D and Office of Research are to take necessary proactive steps to enhance promotion of research and facilities.  (ii) Director will brief the faculty during the next faculty meeting about enhancing consultancy.  (iii) Dean Academics and CSA to take necessary steps to enhance student's participation and activities. Prof Dinesh Babu Jayagopi to bring out concrete steps for enhancing alumni engagement in the next IQAC meeting.
b.	Recalling students back to campus for physical/face to face on-campus classes.	(i) Registrar to communicate the students regarding return to campus.



		(ii) Classroom support team to continue adequate maintenance measures of classroom assets.
C.	Admission announcements for Academic year 2022-23	All program coordinators and admission teams to get geared up in accordance with directive of Chairman, IQAC.

4. As there were no other points for further discussions, the meeting ended with the chairman thanking the members.



Yours Sincerely,

*R. Shels*

Coordinator, IQAC & Dean (Academics)